



MOVING CHECKLIST for _____

PRE - MOVE

<input type="checkbox"/> Get estimates from moving companies	<input type="checkbox"/> Return all items borrowed, and collect all items loaned.	<input type="checkbox"/> Notify charge accounts of new address.
<input type="checkbox"/> Sell, give away, discard unnecessary belongings.	<input type="checkbox"/> Arrange for connection and shutting off all utilities.	<input type="checkbox"/> Arrange for work that has to be done at new home.
<input type="checkbox"/> Notify post office and send out change of address cards to companies to inform of move.	<input type="checkbox"/> Obtain/transfer fire insurance to new address.	<input type="checkbox"/> Notify Department of Transport (Driver's License and Vehicle Ownership) of new address.
<input type="checkbox"/> Get school records for transfer to new school.	<input type="checkbox"/> Notify Insurance Companies of your change of address.	<input type="checkbox"/> Get moving company appraisals of items for future claims.
<input type="checkbox"/> Check and clear tax assessments on your current property	<input type="checkbox"/> Have meters read, at your present home new home	<input type="checkbox"/> Use up perishable food, and arrange to transport plants, pets, and fish.
<input type="checkbox"/> Collect and send out all items to be cleaned and repaired.	<input type="checkbox"/> Stop newspaper deliveries.	<input type="checkbox"/> Assure you have adequate insurance for goods in transit

ARRIVING

<input type="checkbox"/> Have children and pets elsewhere, if possible.	<input type="checkbox"/> List claims for lost or damaged articles.	<input type="checkbox"/> Get appliances hooked up.
<input type="checkbox"/> Check off numbered boxes.	<input type="checkbox"/> Pay movers.	<input type="checkbox"/> Get utilities turned on, or meters read.
<input type="checkbox"/> Check each carton for damages.	<input type="checkbox"/> Check supply of heating fuel.	<input type="checkbox"/> Get kitchen and bedrooms set up first.

PACKING & STORING

<input type="checkbox"/> Empty gasoline from lawnmowers, outboard motors, etc.	<input type="checkbox"/> Do not pack cleaning products in the same box as food.	<input type="checkbox"/> Large power tools should be dismantled for moving.
<input type="checkbox"/> Remove batteries from toys, and appliances.	<input type="checkbox"/> Place heavy china items at bottom of box; all flat flat pieces should be placed on edge.	<input type="checkbox"/> Small items should be packed in a small box inside a larger one.
<input type="checkbox"/> Mark cartons clearly as to contents and room to be put in.	<input type="checkbox"/> Do not use newspaper to pack anything; the ink rubs off.	<input type="checkbox"/> CD's records, cassettes and videotapes should be packed upright on their edges, not flat.
<input type="checkbox"/> Mark clearly especially fragile or delicate items.	<input type="checkbox"/> Do not leave shelves loose in the refrigerator.	<input type="checkbox"/> All boxes to be taped/tied securely.
<input type="checkbox"/> Carry currency, jewellery and valuable papers yourself.	<input type="checkbox"/> Mark clearly cartons you want loaded last, unloaded first.	<input type="checkbox"/> Large mirrors, glass tabletops and valuable pictures can be crated.
<input type="checkbox"/> Liquids in bottles should have tops secured.	<input type="checkbox"/> Carton weight should not exceed 60 pounds.	<input type="checkbox"/> Small appliances should be packed on bottom.